



Application Procedures

2025

2 year Regular Course

1.5 year Regular Course

東京YMCAにほんご学院
Tokyo YMCA Japanese Language Institute

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2024/05/17 updated

Application Procedures

1. Courses ★2-year Regular Course April Admission
 ◎1.5-year Regular Course October Admission

2. Application Period ★April Admission Starting Date of Reception : July 1, 2024
 Deadline for application documents : By October 11, 2024
 ◎October Admission Starting Date of Reception : February 3, 2025
 Deadline for application documents : By early May, 2025
 * Required to pay the ¥20,000 Selection Fee.

3. Eligibility ① Must have completed 12 or more years of schooling or have the equivalent of a High-school diploma.
 ② Has completed basic Japanese language study.
 (At least one of the following conditions must apply.)
 - Japanese Language Proficiency Test Level N5, J. Test F Level or higher desirable
 - Has a bachelor's degree.
 - At least 150 hours of Japanese language study
 ③ Has a clear purpose for wanting to study Japanese and has guaranteed financial resources during their stay in Japan

4. Examination 1) Submission of required documents
 2) Examination (Interview) can be taken in person, via phone, or internet

5. Fees and Payment

Primarily the 1 year tuition must be paid in advance. ¥Japanese Yen, tax included

★2-year Regular Course

	Admission	Tuition	Building Use	Material	Total
Entrance Formalities	50,000	640,000	40,000	30,000	760,000
February, 2026		640,000	40,000	30,000	710,000
※Material fee includes student insurance fee.					1,470,000

◎1.5-year Regular Course

	Admission	Tuition	Building Use	Material	Total
Entrance Formalities	50,000	640,000	40,000	30,000	760,000
February, 2026		320,000	20,000	15,000	355,000
※Material fee includes student insurance fee.					1,115,000

6. Tuition Exemption

An application is required before enrollment. If the following conditions are met, the applicable admission fee will be exempted.

- Passed the JLPT “N1” at the time of application ⇒ Admission fee, full exemption
- Passed the JLPT “N2 – N5” at the time of application ※ ⇒ Admission fee, 50% exemption

※NAT-TEST, J.TEST, TOPIJ, and J-cert also offer the same exemptions as the JLPT.

Please contact us directly for details.

7. Required Documents

A DOCUMENTS TO BE SUBMITTED BY THE APPLICANT		Translation
1	APPLICATION FOR ADMISSION (Fill in the designated form of our school)	
2	PURPOSE FOR STUDYING JAPANESE (Signed by the applicant) ※If more than 5 years have passed since the last school graduation include a description of your future career path.	○
3	The DIPLOMA of your most recent degree ※ See notes below.	○
4	Either a) or b) a) COPY OF OFFICIAL CERTIFICATE OF JAPANESE LANGUAGE PROFICIENCY TEST HIGHER THAN N5 or other test results of equivalent level b) CERTIFICATION OF JAPANESE LANGUAGE STUDY OF AT LEAST 150 HOURS	○
5	A copy of your passport	
6	Picture (4cm×3cm)×2 ※ Taken within the last 6 months	
B DOCUMENTATION TO BE SUPPLIED BY THE FINANCIAL SPONSOR		
1	LETTER OF EXPLANATION OF FINANCIAL SUPPORT	○
2	COPY OF AN OFFICIAL STATEMENT CERTIFYING THE APPLICANT’S RELATIONSHIP TO THE SPONSOR	○
3	OFFICIAL BANK STATEMENT, certifying the sponsor’s exact balance of funds	○
4	OFFICIAL STATEMENT CERTIFYING THE OCCUPATION OF THE SPONSOR	○
5	1 YEAR RECORD OF DEPOSIT AND WITHDRAWAL (Or documents explaining the history of fund formation over the past 1 year.)	○
6	CERTIFICATE OF ANNUAL INCOME TAX FOR THE LAST 1 YEAR	○

*Please contact for details.

- When submitting photocopies of documents up to B2-B6, please indicate (1) the date of the photocopy, (2) the name of the person making the photocopy, and (3) the relationship between the person making the photocopy and the applicant.

- Original certificates of graduation, Japanese Language Proficiency Test, etc. will be returned after applying. In principle, other documents cannot be returned. For documents for which the original cannot be submitted, please submit a photocopy with the name and affiliation of the person who made the photocopy and the date the photocopy was made.

- Required documents differ from country to country. Please check with your school to confirm if other documents than those listed above are required.

- Documents other than those listed above may be required by the Immigration Office.

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